

6 December 1963

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MEMORANDUM FOR: [REDACTED]

SUBJECT : Supply of Damage Assessment Forms

1. The Office of Security has designed and printed damage assessment forms No. 2175 and 2175a. Copies are attached for your use. Additional copies of these forms are available from [REDACTED] in Room 4-E-49 (X7635).

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2. Also attached are samples of a new cross reference form we have been requested to create and stock. This new form #2175-B will be ordered on Monday, 9 December, and be available 17 December 1963. Please advise [REDACTED] (X7160) of an estimate of the number of copies you may require.

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Attachments